

**DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
JANUARY 19, 2015 – 7:00 P.M.
335 SIOUX POINT ROAD, SUITE 200**

MINUTES

The Board of Supervisors met in a regular session on January 19, 2015, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson, Beaulieu, Melstad, and Ms. Grijalva. Member not present was: Kimmel. Also present were: Mr. Jesse, of Crary Law and Mr. Callaghan, of Civil Engineers and Constructors. Employees present were: Dooley and Hoffman.

1. APPROVAL OF THE DECEMBER 15, 2014 REGULAR MEETING MINUTES

A motion was made by Mr. Melstad and seconded by Mr. Anderson to approve the minutes of the December 15, 2014 regular meeting.

Motion passed 4-0.

2. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Grijalva and seconded by Mr. Anderson to approve the December 2014 financial statements and the vouchers payable in the amount of \$194,018.75.

Motion passed 4-0.

- **A MOTION TO AUTHORIZE THE ANNUAL APPROVAL TO EXPEND FUNDS FOR THE PAYMENT OF PAYROLL, APPLICABLE TAXES, AND SOUTH DAKOTA RETIREMENT SYSTEM CONTRIBUTIONS, TAX DEPOSITS, VARIOUS UTILITY BILLS, POSTAGE AND POSTAGE METER, INSURANCE PREMIUMS, OFFICE CLEANING, RENT, FUEL INVENTORY, AND EMPLOYEE EXPENSES ALL TO BE PAID ON A TIMELY BASIS AND RATIFIED AT THE MONTHLY MEETINGS**

A motion was made by Mr. Melstad and seconded by Ms. Grijalva to approve the above motion to authorize annual payments prior to the board meetings, with ratification at the Board meetings.

Motion passed 4-0.

3. NEW BUSINESS

- **BIG SIOUX LEVEE RESTORATION PROJECT BID AUTHORIZATION**

A motion was made by Mr. Anderson and seconded by Mr. Melstad to authorize the bidding process for Big Sioux Levee Restoration Project as discussed. Bids will be considered by the Board at the February regular meeting.

Motion passed 4-0.

- **WATER TREATMENT PLANT MEDIA REPLACEMENT PROJECT BID AUTHORIZATION**

A motion was made by Ms. Grijalva and seconded by Mr. Anderson to authorize the bidding process for the Water Treatment Plant Media Replacement Project as discussed. Bids will be considered by the Board at the February regular meeting.

Motion passed 4-0.

- **CONSIDERATION OF REQUEST FOR STOP SIGNS ON PRAIRIE BOULEVARD AND EAST PINEHURST TRAIL FOR SPEED CONTROL**

A motion was made by Mr. Melstad and seconded by Mr. Anderson to not install stop signs unless conditions warrant the installation of them. Stop signs are not good for speed control. The Board will continue to look for ways to raise awareness with regards to the speeding concerns.

Motion passed 4-0.

- **APPROVAL OF JOB OPENING NOTIFICATION – UTILITY OPERATOR**

A motion was made by Mr. Anderson and seconded by Mr. Melstad to authorize advertising for the Utility Operator position, as discussed.

Motion passed 4-0.

- **RENEWAL OF LONG LINES CABLE FRANCHISE AGREEMENT**

A motion was made by Mr. Melstad and seconded by Ms. Grijalva to approve the renewal of the Long Lines Cable Franchise Agreement, subject to legal review.

Motion passed 4-0.

3. NEW BUSINESS CONTINUED

- RENEW INTERGOVERNMENTAL CONTRACT WITH SOUTH DAKOTA PUBLIC ASSURANCE ALLIANCE

A motion was made by Ms. Grijalva and seconded by Mr. Anderson to renew the intergovernmental contract with South Dakota Public Assurance Alliance as discussed.

Motion passed 4-0.

4. OTHER

Mr. Dooley reported that the SRF loan was approved for the Clear Well project. HDR is preparing the plans to hopefully bid in March. The project is estimated to cost about \$1,400,000, including the high service pump.

Mr. Dooley reported that there may need to be some loan draws to help pay for the projects this spring into summer. Discussions may be needed to map out a strategy for cash flow.

Mr. Dooley also reported that the employee incentive plans with employee goals will be presented to the Board next month.

5. ADJOURNMENT

A motion was made by Ms. Grijalva and seconded by Mr. Melstad to adjourn at 8:00 pm.

Motion passed 4-0.

Submitted by,
Kim Hoffman, Secretary