

**DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
JULY 20, 2015 – 7:00 P.M.
335 SIOUX POINT ROAD, SUITE 200**

MINUTES

The Board of Supervisors met in a regular session on July 20, 2015, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson, Beaulieu, Kimmel, and Mr. Melstad. Member not present was: Ms. Grijalva. Also present were: Mr. Jesse, of Crary Law Firm, counsel for the CID, Ryan Callaghan, of Civil Engineers and Constructors, Rod Lieber of Lieber Construction, and Jason Klemme, Board President, Dakota Dunes Community Association. Employees present were: Dooley and Hoffman.

1. APPROVAL OF THE JUNE 15, 2015 REGULAR MEETING MINUTES

A motion was made by Mr. Anderson and seconded by Mr. Kimmel to approve the minutes of the June 15, 2015 regular meeting.

Motion passed 4-0.

2. TREASURER/FINANCIAL REPORT

A motion was made by Mr. Kimmel and seconded by Mr. Anderson to approve the June 2015 financial statements and the vouchers payable in the amount of \$407,587.97.

Motion passed 4-0.

- **CONSIDERATION OF DRAW FROM LIBERTY NATIONAL BANK LOAN FOR FLOOD RELATED EXPENSES**

Mr. Dooley gave an update on the 2014 Big Sioux River flood expenses and reimbursements. Following discussion, this item will be tabled to the August meeting.

3. NEW BUSINESS

- CONSIDERATION OF RESOLUTION FOR LOAD LIMITS ON COTTONWOOD LANE

Following discussion, a motion was made by Mr. Kimmel and seconded by Mr. Melstad to table a proposed Resolution to implement load and weight restrictions on Cottonwood lane. Mr. Rod Lieber presented plans for future development of the property north of and adjacent to First Premier Bankcard. The Board will monitor progress at this site to insure there is no further stock piling and hauling of dirt and other materials over Cottonwood Lane which is part of the Two Rivers corporate business park.

Motion passed 4-0.

- CONSIDERATION OF AGREEMENT WITH HDR FOR CONSTRUCTION MANAGEMENT AND ENGINEERING FOR THE CLEAR WELL PROJECT (TABLED FROM JUNE MEETING)

Following discussion, a motion was made by Mr. Kimmel and seconded by Mr. Melstad to approve the agreement with HDR Engineering for construction management and engineering for the Clear Well Project, not to exceed \$95,889.

Motion passed 4-0.

- APPROVAL OF CHANGE ORDER #1, CERTIFICATE OF SUBSTANTIAL COMPLETION AND PAY REQUEST #2 (FINAL) FOR BIG SIOUX LEVEE RESTORATION PROJECT

A motion was made by Mr. Melstad and seconded by Mr. Anderson to approve Change Order #1, 2015 Big Sioux Levee Restoration Project, with L.A. Carlson Contracting, to remove seeding bid item #7 from the contract, in the amount of \$1,925. Dakota Dunes CID will complete this item in the fall.

Motion passed 4-0.

A motion was made by Mr. Melstad and seconded by Mr. Anderson to approve pay application #2 and final, for the 2015 Big Sioux Levee Restoration Project, to L.A. Carlson Contracting, in the amount of \$34,555.84, with retainage to be paid in 30 days of \$5,207.48. Mr. Callaghan will work with staff to complete a final punch list prior to retainage payment.

Motion passed 4-0.

3. NEW BUSINESS CONTINUED

- RE-PLAT OF LOTS 1 & 2 OF TRACT G, DAKOTA DUNES GOLF COURSE 10TH ADDITION & AUTHORIZE ADVERTISEMENT OF SALE

Following discussion, a motion was made by Mr. Kimmel and seconded by Mr. Melstad to authorize re-platting of Tract G of Dakota Dunes Golf Course 10th Addition as discussed and declare the property in Lot 1 as surplus, with an easement for Dakota Dunes CID use. In addition, the landowner will need to get a permit to maintain the property on Lot 2.

Motion passed 4-0.

- EXECUTIVE SESSION – PERSONNEL MATTERS

A motion was made by Mr. Kimmel and seconded by Mr. Anderson to move into an executive session to discuss personnel matters.

Roll call was taken: Beaulieu – aye, Melstad – aye, Kimmel – aye, and Anderson – aye. Ms. Grijalva was not present. Motion passed 4-0.

A motion was made by Mr. Melstad and seconded by Mr. Anderson to move out of the executive session. No action will be taken at this time.

4. OTHER

None.

5. ADJOURNMENT

A motion was made by Mr. Kimmel and seconded by Mr. Melstad to adjourn at 9:20 pm.

Motion passed 4-0.

Submitted by,
Kim Hoffman, Secretary