

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
JANUARY 16, 2017 - 7:00 P.M.
335 SIOUX POINT ROAD, SUITE 200

MINUTES

The Board of Supervisors met in a regular session on January 16, 2017, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson, Beaulieu, Melstad, and Ms. Grijalva. Also present was: Mr. Jesse, of Crary Law Firm, counsel for the CID. Employee present was: Dooley.

1. APPROVAL OF DECEMBER 19, 2016 REGULAR MEETING MINUTES

A motion was made by Mr. Anderson and seconded by Mr. Melstad to approve the minutes of the December 19, 2016 regular meeting.

Motion passed 4-0.

2. TREASURER/FINANCIAL REPORT

A motion was made by Mr. Anderson and seconded by Ms. Grijalva to approve the December 2016 financial statements and the vouchers payable in the amount of \$352,229.29.

Motion passed 4-0.

Mr. Dooley reported that the annual sewer credit was given to Tyson Foods (see attached letter).

- A MOTION TO AUTHORIZE THE ANNUAL APPROVAL TO EXPEND FUNDS FOR THE PAYROLL, APPLICABLE TAXES, SOUTH DAKOTA RETIREMENT SYSTEM CONTRIBUTIONS, HEALTH SAVINGS AND ANY OTHER WITHHOLDING FOR EMPLOYEES, SALES TAX PAYABLE, VARIOUS UTILITY BILLS, POSTAGE AND POSTAGE METER, INSURANCE PREMIUMS, OFFICE CLEANING, RENT, FUEL INVENTORY, EMPLOYEE EXPENSES, LIBERTY NATIONAL BANK 2011 AND 2014 LOAN PAYMENTS, SRF LOAN PAYMENT, ALL TO BE PAID ON A TIMELY BASIS AND RATIFIED AT THE MONTHLY MEETINGS

A motion was made by Mr. Melstad and seconded by Mr. Anderson to authorize the above motion for annual expenditures to be paid prior to Board meetings and ratified monthly at the Board meetings.

Motion passed 4-0.

3. NEW BUSINESS

- MOTION TO DECLARE 2017 SURPLUS PROPERTY (EQUIPMENT)

A motion was made by Mr. Anderson and seconded by Mr. Melstad to declare the attached list of property as surplus.

Motion passed 4-0.

- AUTHORIZATION TO ADVERTISE FOR UTILITY OPERATOR

Following discussion, a motion was made by Mr. Melstad and seconded by Mr. Anderson to authorize advertisement for a Utility Operator to replace an employee that is preparing to retire in the spring of 2017.

Motion passed 4-0.

- 2017 INCENTIVE PLAN

Following discussion, motion was made by Mr. Melstad and seconded by Mr. Anderson to approve the 2017 Incentive Plan as presented.

Motion passed 4-0.

4. OTHER

Discussed items for February Agenda, including the addition of the Pledge of Allegiance. In addition, reorganize the Board and reappointment of Board Positions.

5. ADJOURNMENT

A motion was made by Mr. Melstad and seconded by Mr. Anderson to adjourn at 7:38 pm.

Motion passed 4-0.

Submitted by,
Kim Hoffman, Secretary