

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT  
BOARD OF SUPERVISORS REGULAR MEETING  
JANUARY 18, 2016 - 7:00 P.M.  
335 SIOUX POINT ROAD, SUITE 200

MINUTES

The Board of Supervisors met in a regular session on January 18, 2016, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson (at 7:20 pm), Beaulieu, Melstad, and Ms. Grijalva. Member not present was: Mr. Kimmel. Also present were: Jason Klemme and Janet Finzen, with Dakota Dunes Community Association & Mr. Jesse, of Crary Law Firm, counsel for the CID. Employees present were: Dooley and Hoffman.

1. APPROVAL OF DECEMBER 21, 2015 REGULAR MEETING MINUTES

A motion was made by Ms. Grijalva and seconded by Mr. Melstad to approve the minutes of the December 21, 2015 regular meeting.

Motion passed 3-0.

2. TREASURER/FINANCIAL REPORT

A motion was made by Mr. Melstad and seconded by Ms. Grijalva to approve the December 2015 financial statements and the vouchers payable in the amount of \$345,289.76.

Motion passed 3-0.

- A MOTION TO AUTHORIZE THE ANNUAL APPROVAL TO EXPEND FUNDS FOR THE PAYROLL, APPLICABLE TAXES, AND SOUTH DAKOTA RETIREMENT SYSTEM CONTRIBUTIONS, TAX DEPOSITS, VARIOUS UTILITY BILLS, POSTAGE AND POSTAGE METER, INSURANCE PREMIUMS, OFFICE CLEANING, RENT, FUEL INVENTORY AND EMPLOYEE EXPENSES ALL TO BE PAID ON A TIMELY BASIS AND RATIFIED AT THE MONTHLY MEETINGS

A motion was made by Mr. Melstad and seconded by Ms. Grijalva to approve the above motion to authorize annual payments prior to the Board meetings, with ratification at the Board meetings.

Motion passed 3-0.

3. BUSINESS

- DAKOTA DUNES COMMUNITY ASSOCIATION REGARDING DAKOTA DUNES BOULEVARD IRRIGATION

Following discussion, the Board asked the Dakota Dunes Community Association representatives to work with Mr. Dooley to get estimates of the cost associated with the improvements they are requesting. Mr. Dooley will report back to the Board.

- CLEAR WELL EXPANSION AND ADDITIONAL HIGH SERVICE PUMP PROJECT PAY REQUEST #5

Following an update on the Clear Well project by Mr. Dooley, a motion was made by Mr. Melstad and seconded by Mr. Anderson to approve pay request #5, to Building Crafts Inc., in the amount of \$34,939.80 for the Clear Well Project.

Motion passed 4-0.

- SRF LOAN DRAW FOR PAY REQUEST #5

A motion was made by Ms. Grijalva and seconded by Mr. Melstad to authorize loan draw #5 on the SRF loan, for the Clear Well Project, in the amount of \$43,167, to cover the cost of Pay Request #5 with Building Crafts Inc. and construction engineering, as presented.

Motion passed 4-0.

- CONSIDERATION OF HDR PROPOSAL FOR STUDY OF THE STEVENS PORT DRIVE AND COTTONWOOD LANE INTERSECTION

Following discussion, a motion was made by Mr. Melstad and seconded by Mr. Anderson to authorize the HDR Engineering study of the Stevens Port Drive and Cottonwood Lane intersection to identify present and future traffic solutions, not to exceed \$19,670.

Motion passed 4-0.

- AUTHORIZE BID FOR TRUCK, SNOW PLOW, DUMP BOX AND SAND SPREADER

Following discussion, a motion was made by Ms. Grijalva and seconded by Mr. Anderson to advertise for bids to be received in March for a truck, snow plow, dump box and sand spreader, to be furnished completely assembled and operational.

Motion passed 4-0.

- SEWER CAPACITY IN CONTRACT FOR WASTE WATER TREATMENT WITH SIOUX CITY

A motion was made by Mr. Melstad and seconded by Mr. Anderson to move into an executive session to discuss contractual matters.

Roll call was taken: Grijalva – aye, Melstad – aye, Beaulieu – aye, and Anderson – aye. Kimmel was not present. Motion passed 4-0.

A motion was made by Mr. Melstad and seconded by Ms. Grijalva to move out of the executive session.

Roll call was taken: Grijalva – aye, Melstad – aye, Beaulieu – aye, and Anderson – aye. Kimmel was not present. Motion passed 4-0.

- SEWER CAPACITY IN CONTRACT FOR WASTE WATER TREATMENT WITH SIOUX CITY CONTINUED

A motion was made by Mr. Melstad and seconded by Ms. Grijalva to authorize entering into negotiations for reallocation of sewer capacity with the City of Sioux City.

Motion passed 4-0.

4. OTHER

Mr. Dooley reported FEMA has provided water surface elevation preliminary maps we can review for the Missouri River Flood Plain. In addition, the Big Sioux River mapping is expected to be completed in 2017.

5. ADJOURNMENT

A motion was made by Mr. Melstad and seconded by Ms. Grijalva to adjourn at 9:20 pm.

Motion passed 4-0.

Submitted by,  
Kim Hoffman, Secretary