

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT  
BOARD OF SUPERVISORS REGULAR MEETING  
SEPTEMBER 19, 2016 - 7:00 P.M.  
335 SIOUX POINT ROAD, SUITE 200

MINUTES

The Board of Supervisors met in a regular session on September 19, 2016, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson, Beaulieu, Melstad, and Ms. Grijalva. Also present was: Mr. Jesse, of Crary Law Firm, counsel for the CID. Employees present were: Dooley and Hoffman.

1. ACCEPT RESIGNATION LETTER OF BOARD MEMBER TOM KIMMEL

A motion was made by Mr. Melstad and seconded by Mr. Anderson to accept the resignation letter of Board Member Tom Kimmel. Mr. Kimmel has accepted an appointment to the Union County Commissioners.

Motion passed 4-0.

Following discussion, a motion was made by Mr. Melstad and seconded by Ms. Grijalva to advertise for applicants interested in filling the vacated Board position. The Board will review the applicants at the October 2016 regular meeting.

Motion passed 4-0.

2. APPROVAL OF AUGUST 15, 2016 REGULAR MEETING MINUTES

A motion was made by Mr. Anderson and seconded by Mr. Melstad to approve the minutes of the August 15, 2016 regular meeting.

Motion passed 4-0.

3. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Grijalva and seconded by Mr. Anderson to approve the August 2016 financial statements and the vouchers payable in the amount of \$600,789.80.

Motion passed 4-0.

4. BUSINESS

- FINAL DRAFT OF 2017 GENERAL FUND OPERATION AND OPT-OUT BUDGET

Following Discussion, a motion was made by Mr. Melstad and seconded by Ms. Grijalva to approve the 2017 general fund operating budget requesting \$1,448,936 in property tax revenues, which puts the mill levy at \$2.95 mills.

Motion passed 4-0.

#### 4. BUSINESS CONTINUED

- FINAL DRAFT OF 2017 GENERAL FUND OPERATION AND OPT-OUT BUDGET CONTINUED

A motion was made by Ms. Grijalva and seconded by Mr. Anderson to approve the 2017 opt out budget requesting \$173,433 in opt out property tax revenues, which requests an opt out mill levy of \$0.35.

Motion passed 4-0.

- CHANGER ORDER #1 – PRAIRIE SANITARY SEWER REPLACEMENT PROJECT

A motion was made by Mr. Melstad and seconded by Mr. Anderson to approve Change Order #1, for the Prairie Sanitary Sewer Replacement Project, with Mark Albenesius Inc., in the amount of \$38,490.94 less to the original contract price.

Motion passed 4-0.

- PAY ESTIMATE #2 (FINAL) – PRAIRIE SANITARY SEWER REPLACEMENT PROJECT

A motion was made by Ms. Grijalva and seconded by Mr. Melstad to approve pay estimate #2 and final, for the Prairie Sanitary Sewer Replacement Project, with Mark Albenesius, Inc., in the amount of \$47,794.32.

Motion passed 4-0.

- CONSIDERATION OF THIRD AMENDMENT TO SEWAGE TREATMENT AGREEMENT WITH CITY OF SIOUX CITY

Following discussion, a motion was made by Mr. Anderson and seconded by Mr. Melstad to approve the Third Amendment to the Sewer Agreement with the City of Sioux City.

Motion passed 4-0.

- EMPLOYEE PAYROLL TAX CORRECTION

Following discussion, a motion was made by Mr. Melstad and seconded by Mr. Anderson to approve the additional payment of the \$13,088.20 for Social Security and Medicare payroll taxes for mistakes made in 2014, 2015 and 2016, as presented. The employees will be given a year to repay through payroll deductions the portion that is owed by them.

Motion passed 4-0.

## 5. OTHER

Ms. Hoffman reported that the 2015 Audit is complete and will be sent to the State of South Dakota Department of Legislative Audit for their review this week. Following comments from the State, the audit will be completed and presented to the Audit committee, then brought to the Board for approval at the October 2016 regular meeting.

Mr. Dooley reported that he is working with MidAmerician Energy on an easement on the Big Sioux levee to add a third power supply to feed Dakota Dunes. Mr. Dooley signed a letter of intent. The easement will follow for Board approval.

Mr. Dooley reported that staff is preparing a review of the water and sewer rates. The City of Sioux City has informed us of capital cost that they are asking us to share in.

Mr. Dooley reported that the Water and Sewer Fund Budgets will be presented in November and December for review and approval.

Mr. Dooley reported that he continues to monitor the timing of the traffic signals. He asked Board members to let him know if they have issues with sitting too long.

Mr. Dooley reported that the sidewalk to be put in by Dakota Dunes Development Company is scheduled for later this fall.

## 6. ADJOURNMENT

A motion was made by Ms. Grijalva and seconded by Mr. Anderson to adjourn at 8:15 pm.

Motion passed 4-0.

Submitted by,  
Kim Hoffman, Secretary