

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
OCTOBER 17, 2016 - 7:00 P.M.
335 SIOUX POINT ROAD, SUITE 200

MINUTES

The Board of Supervisors met in a regular session on October 17, 2016, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson, Beaulieu, Melstad, and Ms. Grijalva. Also present was: Mr. Jesse, of Crary Law Firm, counsel for the CID. Employees present were: Dooley and Hoffman.

1. APPROVAL OF SEPTEMBER 19, 2016 REGULAR MEETING MINUTES

A motion was made by Mr. Anderson and seconded by Mr. Melstad to approve the minutes of the September 19, 2016 regular meeting.

Motion passed 4-0.

2. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Grijalva and seconded by Mr. Anderson to approve the September 2016 financial statements and the vouchers payable in the amount of \$286,909.12.

Motion passed 4-0.

- AUDIT COMMITTEE – ACCEPTANCE OF 2015 AUDIT

Following a brief overview by the audit committee, a motion was made by Mr. Anderson and seconded by Mr. Melstad to accept the 2015 annual audit, prepared by Henjes, Conner & Williams PC, as presented.

Motion passed 4-0.

3. BUSINESS

- BOARD VACANCY

Following discussion, a motion was made by Mr. Melstad and seconded by Ms. Grijalva to appoint William J. Shorma, to fill the unexpired term of Thomas Kimmel, who took a seat on the Union County Board of Commissioners.

Motion passed 4-0.

3. BUSINESS CONTINUED

- RENEWAL OF LEASE FOR WELCOME CENTER OFFICE SPACE

Following discussion, a motion was made by Ms. Grijalva and seconded by Mr. Anderson to renew the lease for the Welcome Center Office space, with the same cost per square foot of \$14.00 for the first five year period.

Motion passed 4-0.

- EMPLOYEE PAYROLL TAX CORRECTION

Following discussion, a motion was made by Ms. Grijalva and seconded by Mr. Anderson to approve the additional \$4,668.02 to the amounts due for Social Security & Medicare payroll tax for mistakes made in 2013. An additional year was discovered as the corrective reports were being prepared. Employees will be given additional time to repay the additional amounts until they are paid in full.

Motion passed 4-0.

- WATER RATE DISCUSSION

Mr. Dooley presented information on the proposed water rate increase. The Board asked for additional information. Mr. Dooley asked that the Board contact him if there is anything more they want to see as they review this information. Discussions will continue at the November meeting.

4. OTHER

- Mr. Dooley reported that dirt work for the Cottonwood Lane paving project is scheduled to start on Thursday. The project is expected to be complete in two weeks.
- Mr. Dooley reported that the Prairie Sewer, the West Pinehurst Sewer, and the North Lift Station Bypass projects are all complete.
- Mr. Dooley reported that the City of Sioux City has approved and returned the third amendment to the Sewer Agreement, which was approved by the Board at the September meeting.
- Mr. Dooley reported that the State of South Dakota Department of Transportation has some grant money available for traffic studies. Considering application for a comprehensive study of Dakota Dunes, including North Sioux City, Exit 2.
- Mr. Dooley reported that the December loan payment approvals will be on the November agenda for consideration.

5. ADJOURNMENT

A motion was made by Mr. Melstad and seconded by Mr. Anderson to adjourn at 8:55 pm.

Motion passed 4-0.

Submitted by,
Kim Hoffman, Secretary