

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
NOVEMBER 16, 2015 -- 7:00 P.M.
335 SIOUX POINT ROAD, SUITE 200

MINUTES

The Board of Supervisors met in a regular session on November 16, 2015, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson, Beaulieu, Kimmel, and Mr. Melstad and Ms. Grijalva. Also present was: Mr. Jesse, of Cray Law Firm, counsel for the CID. Employees present were: Dooley and Hoffman.

1. APPROVAL OF OCTOBER 19, 2015 REGULAR MEETING MINUTES

A motion was made by Mr. Anderson and seconded by Mr. Melstad to approve the minutes of the October 19, 2015 regular meeting.

Motion passed 5-0.

2. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Grijalva and seconded by Mr. Kimmel to approve the October 2015 financial statements and the vouchers payable in the amount of \$349,450.89.

Motion passed 5-0.

A motion was made by Mr. Kimmel and seconded by Mr. Melstad to authorize the loan payment to the State of South Dakota due on December 15, 2015, in the amount of \$173,326, the loan payment to Liberty National Bank also due on December 15, 2015, in the amount of \$36,838.71, and the loan payment to Liberty National Bank due on December 30, 2015, in the amount of \$42,000.

Motion passed 5-0.

3. NEW BUSINESS

- CLEAR WELL EXPANSION & ADDITIONAL HIGH SERVICE PUMP PROJECT PAY REQUEST 3

A motion was made by Mr. Melstad and seconded by Mr. Kimmel to approve pay request #3, to Building Crafts Inc., in the amount of \$157,997.70 for the Clear Well Project.

Motion passed 5-0.

- SRF LOAN DRAW FOR PAY REQUEST 3

A motion was made by Mr. Anderson and seconded by Ms. Grijalva to authorize loan draw #3 on the SRF loan, for the Clear Well Project, in the amount of \$182,006, as presented.

Motion passed 5-0.

- BID AWARD BOBCAT LOADER REPLACEMENT

Bidder	Bid Amount	Less Trade in-2002 Bobcat	Net Trade In Amount
SooLand Bobcat	\$50,827.91	\$7,327.91	\$43,500

A motion was made by Ms. Grijalva and seconded by Mr. Melstad to award the bid for the Bobcat Loader to SooLand Bobcat, in the amount of \$43,500, which includes the trade in of the 2002 Bobcat. The budgeted amount was \$50,000.

Motion passed 5-0.

- FINAL DRAFT OF NEW PERSONNEL MANUAL

Following discussion, a motion was made by Mr. Anderson and seconded by Mr. Kimmel to approve the new personnel manual as presented.

Motion passed 5-0.

- FIRST DRAFT OF 2016 ENTERPRISE FUND BUDGET

Mr. Dooley presented the first draft of the 2016 enterprise fund budget, including water & sewer usage, water & sewer billed, water & sewer expenses & water and sewer revenues. It will be presented for approval in December.

4. OTHER

Mr. Dooley reported the representatives from EPA and South Dakota DENR were on-site to inspect the Clear Well Project for the SRF Loan, with regards to a review for the American Iron Act. Everything was in order for the Act.

Mr. Dooley reported that there is a discovery meeting this month with FEMA and local officials for the remapping project, modeling of the Big Sioux River reportedly will move forward as part of this process, as long as FEMA is able to get funding for the project.

Mr. Dooley also reported that representatives of South Dakota Emergency Management are reviewing the Project Worksheets from the 2011 Flood for closeout. So far, we are only aware of one issue with an \$83 direct administrative costs that may need to be repaid. We are currently working with them on a request for equipment hours. We used employee hours worked to calculate the equipment assigned to them.

4. OTHER CONTINUED

Mr. Dooley reported that South Dakota Department of Transportation (SDDOT) held a bid letting for the traffic signal at Sioux Point Road and Dakota Dunes Boulevard. The bids came in at \$360,164, which is higher than the \$200,000 budgeted, so our portion of cost will increase. Traffic counts at approximately 8 am and 5 pm, “warranted” the need for the signal according to the SDDOT. Dakota Dunes CID will cost share 50% of the project.

The Board requested a Holiday lunch with staff to be held on December 18, 2015 at noon.

5. ADJOURNMENT

A motion was made by Mr. Melstad and seconded by Mr. Anderson to adjourn at 8:30 pm.

Motion passed 5-0.

Submitted by,
Kim Hoffman, Secretary