

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
NOVEMBER 21, 2016 - 7:00 P.M.
335 SIOUX POINT ROAD, SUITE 200

REVISED MINUTES

The Board of Supervisors met in a regular session on November 21, 2016, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson, Beaulieu, Melstad, and Ms. Grijalva. Also present was: Mr. Jesse, of Crary Law Firm, counsel for the CID and William Shorma. Employees present were: Dooley and Hoffman.

1. APPROVAL OF OCTOBER 17, 2016 REGULAR MEETING MINUTES

A motion was made by Mr. Melstad and seconded by Mr. Anderson to approve the minutes of the October 17, 2016 regular meeting.

Motion passed 4-0.

2. OATH OF OFFICE – BILL SHORMA

Tabled to the December regular meeting.

3. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Grijalva and seconded by Mr. Anderson to approve the October 2016 financial statements and the vouchers payable in the amount of \$183,244.96.

Motion passed 4-0.

- AUTHORIZED JULIE GRIJALVA AS CHECK SIGNER

Motion A motion was made by Mr. Melstad and seconded by Mr. Anderson to authorize Ms. Julie Grijalva as a third check signer.

Motion passed 4-0.

- AUTHORIZATION TO PAY STATE FLOOD LOAN REMAINING BALANCE \$508,118.39 (PAYMENT IS DUE DECEMBER 15, 2016)

A motion was made by Mr. Melstad and seconded by Mr. Anderson to authorize the December 15, 2016 payoff of the State Disaster Loan from 2011 Flood in the amount of \$508,118.39. This loan will be paid off one year prior to maturity.

Motion passed 4-0.

3. TREASURER/FINANCIAL REPORT CONTINUED

- AUTHORIZATION TO PAY LIBERTY NATIONAL BANK 2011 FLOOD LOAN OF \$36,838.71 (PAYMENT IS DUE DECEMBER 15, 2016)

A motion was made by Mr. Anderson and seconded by Ms. Grijalva to authorize the December 15, 2016 Liberty National Bank Loan from the 2011 Flood payment of \$36,838.71.

Motion passed 4-0.

4. NEW BUSINESS

- RESOLUTION 11-2016-1 A RESOLUTION TO ACCEPT CERTAIN STREETS AND GREEN SPACE FOR PUBLIC USE (INFRASTRUCTURE FOR MEADOWS 12TH ADDITION)

A motion was made by Mr. Melstad and seconded by Ms. Grijalva to approve Resolution 11-2016-01, a Resolution to accept certain streets and green space for public use, Meadows 12th Addition infrastructure.

Motion passed 4-0.

- WATER/SEWER RATE INCREASE (DISCUSSION)

Following discussion, a motion was made by Mr. Melstad and seconded by Ms. Grijalva to publishing notice of a public hearing on December 13th at 7:00 pm and preparing the Ordinance for water rates with the midway base rates, \$10.10 for 5/8 inch meters, as presented for larger meters, the addition of the debt service surcharge of \$6.98 per meter and the revised commodity rates with three tiers, as presented.

Motion passed 4-0.

Following discussion, a motion was made by Mr. Melstad and seconded by Ms. Grijalva to publishing notice of a public hearing on December 13th at 7:00 pm and preparing the Ordinance for sewer rates with a new base rate of \$12.00 for residential and \$22.50 for commercial and a commodity rate of \$2.50.

Motion passed 4-0.

- 1ST DRAFT OF 2017 ENTERPRISE (WATER & SEWER) FUND BUDGET

Mr. Dooley presented the first draft of the enterprise fund budgets. The budgets will be reviewed again in December.

5. OTHER

Per Ms. Grijalva, the personnel committee will meet with Mr. Dooley on December 9, 2016 at 10 am for employee reviews.

Per discussion, the annual employee holiday lunch will be December 21, 2016 at 11:30 am.

6. ADJOURNMENT

A motion was made by Ms. Grijalva and seconded by Mr. Melstad to adjourn at 8:50 pm

Motion passed 4-0.

Submitted by,
Kim Hoffman, Secretary