

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT  
BOARD OF SUPERVISORS REGULAR MEETING  
DECEMBER 19, 2016 - 7:00 P.M.  
335 SIOUX POINT ROAD, SUITE 200

MINUTES

The Board of Supervisors met in a regular session on December 19, 2016, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson, Beaulieu, Melstad, and Ms. Grijalva. Also present was: Mr. Jesse, of Cray Law Firm, counsel for the CID. Employees present were: Dooley and Hoffman.

1. APPROVAL OF NOVEMBER 21, 2016 REGULAR MEETING MINUTES

A motion was made by Mr. Melstad and seconded by Ms. Grijalva to approve the minutes of the November 21, 2016 regular meeting, with the change of the Holiday party to December 21, 2016.

Motion passed 4-0.

APPROVAL OF DECEMBER 13, 2016 SPECIAL MEETING MINUTES

A motion was made by Mr. Melstad and seconded by Mr. Anderson to approve the minutes of the December 13, 2016 special meeting minutes.

Motion passed 4-0.

2. OATH OF OFFICE – BILL SHORMA

Tabled until the February Meeting.

3. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Grijalva and seconded by Mr. Anderson to approve the November 2016 financial statements and the vouchers payable in the amount of \$687,833.77, noting that the State of South Dakota 2011 Flood loan was paid off early, saving \$11,348 in interest.

Motion passed 4-0.

4. NEW BUSINESS

- SECOND READING OF ORDINANCE 2016-02; AN ORDINANCE ADOPTING CHAPTER 7-UTILITIES: ARTICLE II. RATES AND CHARGES CODE; DIVISION 2 WATER AND DIVISION 3 SEWER

Following discussion, a motion was made by Mr. Melstad and seconded by Mr. Anderson to adopt Ordinance 2016-02 with the final revisions presented. The Ordinance is effective January 18, 2017, and per Board direction will be in effect for the February billing.

Motion passed 4-0.

#### 4. NEW BUSINESS CONTINUED

- **SECOND READING OF ORDINANCE 2016-03; AN ORDINANCE ADOPTING CHAPTER 7-UTILITIES: ARTICLE III. SERVICE CODE 2 WATER**

A motion was made by Ms. Grijalva and seconded by Mr. Melstad to adopt Ordinance 2016-03 with the final revisions presented. The Ordinance is effective January 18, 2017.

Motion passed 4-0.

- **FINAL DRAFT OF 2017 ENTERPRISE FUND BUDGET**

Following discussion, a motion was made by Ms. Grijalva and seconded by Mr. Anderson to approve the 2017 Enterprise Funds as presented.

Motion passed 4-0.

- **APPROVAL OF PAY ESTIMATE #1 AND FINAL – COTTONWOOD LANE EXTENSION**

A motion was made by Mr. Anderson and seconded by Ms. Grijalva to approve pay estimate #1 and final for the Cottonwood Lane Extension project, to Mark Albenesius Inc., in the amount of \$105,605.25. Lieber Construction will reimburse \$28,144.10. This amount is in an account for this project.

Motion passed 4-0.

- **APPROVAL OF PAY ESTIMATE #1 AND FINAL – WEST PINEHURST MANHOLE REPLACEMENT**

Following discussion, a motion was made by Ms. Grijalva and seconded by Mr. Anderson to approve pay estimate #1 and final for West Pinehurst Manhole Replacement project, to with Mark Albenesius Inc., in the amount of \$52,088.00.

Motion passed 3-1 (Mr. Melstad opposed).

- **CONSIDERATION OF DAKOTA DUNES/NORTH SIOUX CITY MASTER TRAFFIC STUDY**

Following discussion, a motion was made by Mr. Melstad and seconded by Ms. Grijalva to participate in the traffic study, contingent on the City of North Sioux City's participation and South Dakota Department of Transportation funding, through a grant.

Motion passed 4-0.

#### 4. NEW BUSINESS CONTINUED

- EXECUTIVE SESSION – 2017 WAGE STUDY

A motion was made by Ms. Grijalva and seconded by Mr. Melstad to move into an executive session to discuss personnel matters, specifically the 2017 wage plan and 2016 employee reviews.

Roll call was taken: Grijalva – aye, Beaulieu – aye, Anderson – aye, Melstad – aye. Motion passed 4-0.

A motion was made by Mr. Melstad and seconded by Mr. Anderson to move out of the executive session.

Roll call was taken: Grijalva – aye, Beaulieu – aye, Anderson – aye, Melstad – aye. Motion passed 4-0.

A motion was made by Mr. Anderson and seconded by Mr. Melstad to approve the 2017 wages, the 2017-19 Wage Plan and the 2016 Incentive Plan, as presented.

Motion passed 4-0.

#### 5. OTHER

None.

#### 6. ADJOURNMENT

A motion was made by Mr. Melstad and seconded by Ms. Grijalva to adjourn at 9:30 pm.

Motion passed 4-0.

Submitted by,  
Kim Hoffman, Secretary