

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
DECEMBER 21, 2015 - 7:00 P.M.
335 SIOUX POINT ROAD, SUITE 200

UNAPPROVED MINUTES

The Board of Supervisors met in a regular session on December 21, 2015, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson, Beaulieu, Kimmel, and Ms. Grijalva. Member not present was: Mr. Melstad. Also present was: Mr. Jesse, of Crary Law Firm, counsel for the CID. Employees present were: Dooley and Hoffman.

1. APPROVAL OF NOVEMBER 16, 2015 REGULAR MEETING MINUTES

A motion was made by Mr. Anderson and seconded by Mr. Kimmel to approve the minutes of the November 16, 2015 regular meeting.

Motion passed 4-0.

2. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Grijalva and seconded by Mr. Anderson to approve the November 2015 financial statements and the vouchers payable in the amount of \$322,724.26.

Motion passed 4-0.

The Board reviewed the annual Tyson sewer credit for water that evaporates in a cooling tower and therefore, doesn't go into the sanitary sewer system. This water is metered separately. The credit amount is \$2,600.

- LIQUIDATION OF PRINCIPAL FINANCIAL STOCK

Following discussion regarding how the stock was obtained through participation with Principal Financial Insurance for employee group health and life insurance, and moving the money to an appropriate investment under South Dakota law, a motion was made by Mr. Kimmel and seconded by Ms. Grijalva to authorize the sale of the Principal Financial Stock, with authorized signatures by Melstad, treasurer and Beaulieu, chairman. In addition, 50% of the money going to the general fund money market and 50% going to the enterprise fund money market.

Motion passed 4-0.

3. NEW BUSINESS

- CLEAR WELL EXPANSION & ADDITIONAL HIGH SERVICE PUMP PROJECT PAY REQUEST #4

Following an update on the Clear Well project by Mr. Dooley, a motion was made by Mr. Anderson and seconded by Ms. Grijalva to approve pay request #4, to Building Crafts Inc., in the amount of \$64,435.50 for the Clear Well Project.

Motion passed 4-0.

- SRF LOAN DRAW FOR PAY REQUEST #4

A motion was made by Ms. Grijalva and seconded by Mr. Anderson to authorize loan draw #4 on the SRF loan, for the Clear Well Project, in the amount of \$84,590, to cover the cost of Pay Request #4 with Building Crafts Inc., construction engineering, relocation of power line, and testing costs, as presented.

Motion passed 4-0.

- CONSIDERATION OF HDR PROPOSAL FOR STUDY OF THE STEVENS PORT DRIVE AND COTTONWOOD LANE INTERSECTION

Following discussion, a motion was made by Mr. Kimmel to approve the study, and then the motion was withdrawn. A motion was made Mr. Kimmel and seconded by Ms. Grijalva to table this item until the next meeting. Further research on the issue will be done in the meantime.

Motion passed 3-1 (Beaulieu - nay)

- CONSIDERATION OF THE SIOUXLAND INITIATIVE REQUEST FOR FUNDING FOR WORKFORCE DEVELOPMENT

Following discussion, a motion was made by Ms. Grijalva and seconded by Mr. Kimmel to approve the request for funding in the amount of \$1,300 per year for two years for Workforce Development, contingent upon all other communities participating.

Motion passed 4-0.

- SET ELECTION DATE AND APPOINT ELECTION OFFICIAL FOR 2016 ELECTION

Following discussion, a motion was made by Mr. Kimmel and seconded by Mr. Anderson to set the election date for Dakota Dunes Community Improvement District on April 12, 2016.

Motion passed 4-0.

A motion was made by Mr. Kimmel and seconded by Ms. Grijalva to appoint Kim Hoffman as the election official for the 2016 election.

Motion passed 4-0.

3. NEW BUSINESS CONTINUED

- CONSIDERATION OF THE FINAL DRAFT OF THE 2016 ENTERPRISE FUND BUDGET

Following discussion, a motion was made by Mr. Anderson and seconded by Mr. Kimmel to approve the 2016 enterprise fund budget as presented.

Motion passed 4-0.

4. OTHER

Mr. Dooley reported that staff continues to work with representatives of South Dakota Emergency Management in review of the Project Worksheets from the 2011 Flood for closeout. In addition, they are working on a review of the 2014 Flood Project Worksheets.

Mr. Dooley reported that the Meadows playground has been inspected and has some activities (or pieces of it, for example slides) that are broken and may be dangerous. The equipment is aging and because of that, replacement parts are no longer available. Gates may be used to block off the broken or dangerous activities. We had budgeted for mat replacement in the amount of \$12,000, however, it appears the structure may need to be replaced in the next few years.

Mr. Dooley reported that there has been an issue with specific contractors making a mess of the streets near their construction projects, driving muddy equipment on them, etc. He has discussed what can be done with Mr. Jesse, attorney for Dakota Dunes CID. Mr. Jesse will do further research as to strategies for getting the attention of the contractors so this can be stopped.

Mr. Dooley reported that the sewer issue at the north lift station has been remedied. The lift station is back to two pumps working. In addition, a bypass will be installed after the first of the year. As a result of the sewer issue, staff has learned some things for any future issues with regards to this type of shut down. The City of Sioux City is having a meeting this week with sister cities to discuss other cities reaching their maximum flow into the Sioux City sewer treatment system. Sioux City has stated that there is not additional capacity available.

3. NEW BUSINESS CONTINUED

• EXECUTIVE SESSION – PROPOSED 2016 WAGE PLAN

A motion was made by Ms. Grijalva and seconded by Mr. Kimmel to move into an executive session to discuss personnel matters, specifically the 2016 wage plan and 2015 employee reviews.

Roll call was taken: Grijalva – aye, Kimmel – aye, Beaulieu – aye, and Anderson – aye. Melstad was not present. Motion passed 4-0.

A motion was made by Ms. Grijalva and seconded by Mr. Kimmel to move out of the executive session.

Roll call was taken: Grijalva – aye, Kimmel – aye, Beaulieu – aye, and Anderson – aye. Melstad was not present. Motion passed 4-0.

A motion was made by Mr. Kimmel and seconded by Mr. Anderson to approve the 2016 Wage plan as presented.

Motion passed 4-0.

5. ADJOURNMENT

A motion was made by Ms. Grijalva and seconded by Mr. Kimmel to adjourn at 9:25 pm.

Motion passed 4-0.

Submitted by,
Kim Hoffman