

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
JANUARY 15, 2018 - 7:00 P.M.
335 SIOUX POINT ROAD, SUITE 200

MINUTES

The Board of Supervisors met in a regular session on January 15, 2018, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Ms. Fisher, Messrs. Anderson, Beaulieu, and Melstad. Member not present was: Mr. Shorma. Also present were: Mr. Jesse, of Crary Law Firm, counsel for the CID. Employees present were: Dooley and Hoffman.

1. PLEDGE OF ALLEGIANCE

Chairman Beaulieu led the recital of the Pledge of Allegiance.

2. APPROVAL OF DECEMBER 18, 2017 REGULAR MEETING MINUTES

A motion was made by Mr. Melstad and seconded by Ms. Fisher to approve the minutes of the December 18, 2017 regular meeting.

Motion passed 4-0.

3. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Fisher and seconded by Mr. Melstad to approve the December 2017 financial statements and the vouchers payable in the amount of \$232,632.15.

Motion passed 4-0.

- A MOTION TO AUTHORIZE THE ANNUAL APPROVAL TO EXPEND FUNDS FOR THE PAYROLL, APPLICABLE TAXES, SOUTH DAKOTA RETIREMENT SYSTEM CONTRIBUTIONS, HEALTH SAVINGS AND ANY OTHER WITHHOLDING FOR EMPLOYEES, SALES TAX PAYABLE, VARIOUS UTILITY BILLS, POSTAGE AND POSTAGE METER, INSURANCE PREMIUMS, OFFICE CLEANING, RENT, FUEL INVENTORY, EMPLOYEE EXPENSES, LIBERTY NATIONAL BANK 2011 AND 2014 LOAN PAYMENTS, SRF LOAN PAYMENT, ALL TO BE PAID ON A TIMELY BASIS AND RATIFIED AT THE MONTHLY MEETINGS

A motion was made by Mr. Melstad and seconded by Mr. Anderson to approve the above motion to authorize annual payments prior to the Board meetings, with ratification at the Board meetings.

Motion passed 4-0.

4. NEW BUSINESS

- FIRST READING OF ORDINANCE 2018-01, AN ORDINANCE ADOPTING CHAPTER 7-UTILITIES ARTICLE II RATES AND CHARGES CODE; DIVISION 3. SEWER AND SET A PUBLIC HEARING DATE

Following discussion, a motion was made by Ms. Fisher and seconded by Mr. Anderson to approve the first reading of Ordinance 2018-01 and schedule the public hearing for February 19, 2018, the next regular meeting. In addition, to tentative set the second reading at the February meeting.

Motion passed 4-0.

- CONSIDERATION OF PROPOSALS FOR BIG SIOUX LEVEE CERTIFICATION

Following discussion, this item was tabled to the February meeting. Mr. Dooley has requested additional mapping information from FEMA that may help make a decision.

- CONSIDERATION OF PROPOSALS FOR DESIGN ENGINEERING ON PROPOSED ROUNDABOUT IN TWO RIVERS BUSINESS PARK

Following discussion, this item was tabled to the February meeting. Mr. Dooley will ask for clarification on how the roundabout will improve the traffic que at peak hours in the Cottonwood Lane/Two Rivers Drive intersection.

- CONSIDERATION OF OWNERSHIP AGREEMENT FOR NORTH LAKE OF TWO RIVERS BUSINESS PARK

Following discussion, this item was tabled. The Board agreed that the tax payers should not be responsible for an agreement that was made by the Dakota Dunes Development Company with regards to property that backs up to the north lake in Two Rivers Business Park.

- CONSIDERATION OF PROPOSAL FOR SCADA INSTALLATION AT WATER TOWER, WATER PLANT, METER BUILDING AND NORTH LIFT STATION

Following discussion, a motion was made by Mr. Melstad and seconded by Mr. Anderson to accept the proposal from DSI (Design Solutions & Integration) for the base project, and Options A & B in the amount of \$95,291.

Motion passed 4-0.

5. OTHER

None.

6. ADJOURNMENT

A motion was made by Mr. Anderson and seconded by Ms. Fisher to adjourn at 8:20 pm.

Motion passed 4-0.

Submitted by,
Kim Hoffman, Secretary