

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
JANUARY 21, 2019 - 7:00 P.M.
335 SIOUX POINT ROAD, SUITE 200

MINUTES

The Board of Supervisors met in a regular session on January 21, 2019, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson, Beaulieu, Melstad, and Ms. Shanafelt. Member not present: Mr. Shorma. Also present was: Mr. Jesse, of Crary Law Firm, counsel for the CID and Ms. Fennel, of the *Dakota Dunes North Sioux City Times*. Employees present were: Dooley and Hoffman.

1. PLEDGE OF ALLEGIANCE

Chairman Beaulieu led the recital of the Pledge of Allegiance.

2. APPROVAL OF THE DECEMBER 17, 2018 REGULAR MEETING MINUTES

A motion was made by Mr. Melstad and seconded by Mr. Anderson to approve the minutes of the December 17, 2018 regular meeting.

Motion passed 4-0.

3. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Shanafelt and seconded by Mr. Anderson to accept the November 2018 financial statements and the approve vouchers payable in the amount of \$245,009.33.

Motion passed 4-0.

- A MOTION TO AUTHORIZE THE ANNUAL APPROVAL TO EXPEND FUNDS FOR THE PAYROLL, APPLICABLE TAXES, SOUTH DAKOTA RETIREMENT SYSTEM CONTRIBUTIONS, HEALTH SAVINGS AND ANY OTHER WITHHOLDING FOR EMPLOYEES, SALES TAX PAYABLE, VARIOUS UTILITY BILLS, INCLUDING SIOUX CITY WATER AND SEWER BILLS, POSTAGE AND POSTAGE METER, INSURANCE PREMIUMS, OFFICE CLEANING, RENT, FUEL INVENTORY, EMPLOYEE EXPENSES, LIBERTY NATIONAL BANK 2011 AND 2014 LOAN PAYMENTS, SRF LOAN PAYMENTS, ALL TO BE PAID ON A TIMELY BASIS AND RATIFIED AT THE MONTHLY MEETINGS

A motion was made by Ms. Shanafelt and seconded by Mr. Melstad to authorize the annual approval to expend funds for the payroll, applicable taxes, South Dakota Retirement System Contributions, health savings and any other withholding for employees, sales tax payable, various utility bills, including Sioux City water and sewer bills, postage and postage meter, insurance premiums, office cleaning, rent, fuel inventory, employee expenses, Liberty National Bank 2011 and 2014 loan payments, SRF loan payments, all to be paid on a timely basis and ratified at the monthly meetings.

Motion passed 4-0.

4. NEW BUSINESS

- CONSIDERATION OF AN AGREEMENT WITH PICTOMETRY INTERNATIONAL FOR LIDAR AND AERIAL PHOTO

Following discussion, a motion was made by Mr. Melstad and seconded by Ms. Shanafelt to approve the agreement and approve putting the budgeted \$30,000 in the general fund and the remaining \$14,000 to be split between the water and sewer funds equally.

Motion passed 4-0.

- CONSIDER SCOPE OF SERVICE WITH HDR FOR EMERGENCY PLANNING AND PROTOCOLS

Following discussion regarding the need for an emergency plan, a motion was made Ms. Shanafelt and seconded by Mr. Melstad to table this item to further research the 2019 budget to see if there is room somewhere, as this item was not budgeted in 2019.

Motion passed 4-0.

- 2019 SIOUXLAND CHAMBER STEAK RECEPTION IN WASHINGTON DC

Following discussion, a motion was made by Ms. Shanafelt and seconded by Mr. Melstad to approve one person (Mr. Dooley) to attend this 2019 Siouxland Chamber Steak Reception in Washington DC on May 1 and 2.

Motion passed 4-0.

- 2019 GOALS

Following a meeting with the personnel committee of Ms. Shanafelt and Mr. Melstad, a list of goals was presented to for 2019. A motion by the personal committee and seconded by Mr. Anderson to approve the goals.

Motion passed 4-0.

- EXECUTIVE SESSION: CONTRACTUAL MATTERS

A motion was made by Mr. Melstad and seconded by Ms. Shanafelt to move into an executive session to discuss contractual matters.

Roll call was taken: Beaulieu – aye, Shanafelt – aye, Anderson – aye, Melstad – aye, Shorma – Not Present. Motion passed 4-0. Also in attendance was Messrs. Dooley and Jesse and Ms. Hoffman.

A motion was made by Mr. Melstad and seconded by Mr. Anderson to move out of the executive session.

Roll call was taken: Beaulieu – aye, Shanafelt – aye, Anderson – aye, Melstad – aye, Shorma – Not Present. Motion passed 4-0. No action will be taken at this time.

5. OTHER

Mr. Dooley reported that the SIMPCO Missouri River Committee, Senator Rounds' South Dakota and DC offices, the US Army Corps of Engineers' local office and DC office met to discuss snow gauges and moisture monitoring gauges.

6. ADJOURNMENT

A motion was made by Mr. Melstad and seconded by Mr. Anderson to adjourn at 8:20 pm.

Motion passed 4-0.

Submitted by,
Kim Hoffman, Secretary