

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
JANUARY 16, 2024 - 6:00 P.M.
WELCOME CENTER
335 SIOUX POINT ROAD, DAKOTA DUNES, SOUTH DAKOTA

MINUTES

The Board of Supervisors met in a regular session on January 16, 2024, at 6:00 p.m., at Welcome Center, 335 Sioux Point Road, Dakota Dunes. Members present were: Messrs. Beaulieu, Shorma, Wetz, Ms. Shanafelt and Ms. Finzen. Also present were: Mr. Jesse, of Crary Law Firm, counsel for the CID. Also present were: Jon Brown with Stockwell Engineers. Employees present were: Andrew Tramp and Amanda Sindelar.

1. CALL TO ORDER

The regular meeting was called to order by Chairman Beaulieu.

2. PLEDGE OF ALLEGIANCE

Chairman Beaulieu led the recital of the Pledge of Allegiance.

3. APPROVAL OF AGENDA

A motion was made by Ms. Finzen and seconded by Mr. Wetz to approval the agenda.

Motion passed 5-0.

4. CONFLICTS OF INTEREST DISCLOSURE

No conflicts of interest were presented.

5. APPROVAL OF DECEMBER 18, 2023 REGULAR MEETING MINUTES

A motion was made by Mr. Wetz and seconded by Ms. Finzen to approve the minutes of the December 18th, 2023, regular meeting.

Motion passed 5-0.

6. PUBLIC COMMENT

No public present at the meeting.

8. ADVERTISE FOR PUBLIC BID WATER SYSTEM INTERCONNECT BETWEEN NORTH SIOUX CITY AND DAKOTA DUNES

Jon Brown with Stockwell Engineers presented an overview of the project. Following discussion, a motion was made by Mr. Shorma and seconded by Mr. Wetz to authorize North Sioux City to bid the Water System Interconnect Project between North Sioux City and Dakota Dunes.

Motion passed 5-0.

7. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Finzen and seconded by Mr. Wetz to accept the December 2023 financial statements and January 2024 vouchers payable in the amount of \$342,811.41.

Motion passed 5-0.

- A MOTION TO AUTHORIZE THE ANNUAL APPROVAL TO EXPEND FUNDS FOR THE PAYROLL, APPLICABLE TAXES, SOUTH DAKOTA RETIREMENT SYSTEM CONTRIBUTIONS, HEALTH SAVINGS AND ANY OTHER WITHHOLDING FOR EMPLOYEES, SALES TAX PAYABLE, VARIOUS UTILITY BILLS INCLUDING SIOUX CITY WATER AND SEWER BILLS, POSTAGE AND POSTAGE METER, INSURANCE PREMIUMS, OFFICE CLEANING, COPY MACHINE LEASE, RENT, FUEL INVENTORY, EMPLOYEE EXPENSES, SRF LOAN PAYMENT, ALL TO BE PAID ON A TIMELY BASIS AND RATIFIED AT THE MONTHLY MEETINGS

A motion was made by Mr. Wetz and seconded by Ms. Finzen to authorize the annual approval to expend funds for the payroll, applicable taxes, South Dakota Retirement System Contributions, health savings and any other withholding for employees, sales tax payable, various utility bills including Sioux City water and sewer bills, postage and postage meter, insurance premiums, office cleaning, copy machine lease, rent, fuel inventory, employee expenses, SRF loan payments, all to be paid on a timely basis and ratified at the monthly meetings.

Motion passed 5-0.

- SURCHARGE BANK ACCOUNTS

Following discussion, a motion was made by Ms. Shanafelt and seconded by Mr. Wetz to open three new money market accounts with Pioneer Bank for each of the surcharge loan accounts as followed:

- Surcharge 1 – Clearwell
- Surcharge 2 – Parallel Sewer Line
- Surcharge 3 – Water Looping

Also, the surcharge funds of \$122,448.52 at Security National Bank will be transferred from Security National Bank to the Surcharge 1 – Clearwell account at Pioneer Bank.

Motion passed 5-0.

8. NEW BUSINESS (CONTINUED)

- 1ST READING OF WATER RATE INCREASE ORDINANCE NO. 2024-01

Following discussion, a motion was made by Ms. Shanafelt and seconded by Mr. Shorma to approve the first reading of Ordinance 2024-01 An Ordinance Amending Chapter 7 Utilities Article II Rate and Charges Code Division 2 Water Rate Adjustment. This would be effective in March 2024 Water/Sewer Billing.

Motion passed 5-0

- 1ST READING OF SEWER RATE INCREASE ORDINANCE NO. 2024-02

Following discussion, a motion was made by Mr. Shorma and seconded by Mr. Wetz to approve the first reading of Ordinance 2024-02 An Ordinance Amending Chapter 7 Utilities Article II Rate and Charges Code Division 3 Sewer Rate Adjustment. This would be effective in March 2024 Water/Sewer Billing.

Motion passed 5-0.

- 2024 GOALS

This first draft of the 2024 goals and objects were discussed. The final draft will be discussed for approval at the February 20, 2024 regular meeting.

9. EXECUTIVE SESSION – ECONOMIC DEVELOPMENT

A motion was made by Ms. Shanafelt and seconded by Mr. Wetz to move into an executive session at 6:54 p.m. to discuss economic development.

Roll call was taken: Beaulieu – aye, Shorma – aye, Shanafelt – aye, Finzen – aye, Wetz – aye. Motion passed 5-0. Also in attendance were Jesse, Tramp and Sindelar.

A motion was made by Ms. Finzen and seconded by Mr. Wetz to move out of executive session at 7:26 p.m.

Roll call was taken: Beaulieu – aye, Shorma – aye, Shanafelt – aye, Finzen – aye, Wetz – aye. Motion passed 5-0.

No actions were taken on Economic Development.

10. OTHER

No other topics were discussed.

11. ADJOURNMENT

A motion was made by Ms. Finzen and seconded by Ms. Shanafelt to adjourn at 7:27 p.m.

Motion passed 5-0.

Submitted by,
Andrew Tramp, Secretary