

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
JANUARY 17, 2022 - 7:00 P.M.
WELCOME CENTER
335 SIOUX POINT ROAD, DAKOTA DUNES, SOUTH DAKOTA

MINUTES

The Board of Supervisors met in a regular session on January 17, 2022, at 7:00 p.m., at Welcome Center, 335 Sioux Point Road, Dakota Dunes. Members present were: Messrs. Beaulieu, Melstad, Shorma (by phone), and Ms. Finzen. Members not present were: Ms. Shanafelt. Also present were: Mr. Jesse, of Cray Law Firm, counsel for the CID. Employees present were: Jeff Dooley.

1. PLEDGE OF ALLEGIANCE

Chairman Beaulieu led the recital of the Pledge of Allegiance.

2. APPROVAL OF DECEMBER 20, 2021 REGULAR MEETING MINUTES

A motion was made by Ms. Finzen and seconded by Mr. Melstad to approve the minutes of the December 20, 2021 regular meeting.

Motion passed 4-0.

3. PUBLIC COMMENT

No public present at meeting.

4. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Finzen and seconded by Mr. Melstad accept the December 2021 financial statements and January 2022 vouchers payable in the amount of \$236,478.91.

Motion passed 4-0.

- RENEWAL OF 1ST FINANCIAL GENERAL FUND CD #1

Following discussion and review of rates, a motion was made Mr. Melstad and seconded by Ms. Finzen to roll the funds from CD #1 into General Fund Money Market Account with Liberty National Bank.

Motion passed 4-0.

4. TREASURER/FINANCIAL REPORT (CONTINUED)

- A MOTION TO AUTHORIZE THE ANNUAL APPROVAL TO EXPEND FUNDS FOR THE PAYROLL, APPLICABLE TAXES, SOUTH DAKOTA RETIREMENT SYSTEM CONTRIBUTIONS, HEALTH SAVINGS AND ANY OTHER WITHHOLDING FOR EMPLOYEES, SALES TAX PAYABLE, VARIOUS UTILITY BILLS INCLUDING SIOUX CITY WATER AND SEWER BILLS, POSTAGE AND POSTAGE METER, INSURANCE PREMIUMS, OFFICE CLEANING, COPY MACHINE LEASE, RENT, FUEL INVENTORY, EMPLOYEE EXPENSES, SRF LOAN PAYMENT, ALL TO BE PAID ON A TIMELY BASIS AND RATIFIED AT THE MONTHLY MEETINGS

A motion was made by Ms. Finzen and seconded by Mr. Melstad to authorize the annual approval to expend funds for the payroll, applicable taxes, South Dakota Retirement System Contributions, health savings and any other withholding for employees, sales tax payable, various utility bills including Sioux City water and sewer bills, postage and postage meter, insurance premiums, office cleaning, copy machine lease, rent, fuel inventory, employee expenses, SRF loan payments, all to be paid on a timely basis and ratified at the monthly meetings.

Motion passed 4-0.

5. NEW BUSINESS

- HDR STUDY – NSC CONNECTION

Following discussion, a motion was made by Mr. Melstad and seconded by Mr. Shorma to participate in an amount not to exceed \$6,000 in the initial feasibility analysis of connection to North Sioux City water system to provide added redundancy.

Motion passed 4-0.

- 2022 INCENTIVE PLAN

Following discussion and review of 2022 goals and objectives, a motion was made by Mr. Melstad on behalf of the Personnel Committee and seconded by Ms. Finzen to approve the 2022 Incentive Plan as presented.

Motion passed 4-0.

6. OTHER

No other business was discussed.

7. EXECUTIVE SESSION

A motion was made by Ms. Finzen and seconded by Mr. Melstad to move into an executive session to discuss contractual matters.

Roll call was taken: Beaulieu – aye, Melstad – aye, Shorma – aye, Finzen – aye. Motion passed 4-0. Also in attendance were Jesse, Dooley.

A motion was made by Ms. Finzen and seconded by Mr. Melstad to move out of the executive session.

Roll call was taken: Beaulieu – aye, Melstad – aye, Shorma – aye, Finzen – aye. Motion passed 4-0.

No actions were taken on contractual matters.

8. ADJOURNMENT

A motion was made by Ms. Finzen and seconded by Mr. Melstad to adjourn at 8:17 pm.

Motion passed 4-0.

Submitted by,
Andrew Tramp, Secretary