

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT  
BOARD OF SUPERVISORS REGULAR MEETING  
FEBRUARY 17, 2020 - 7:00 P.M.  
335 SIOUX POINT ROAD, SUITE 200

MINUTES

The Board of Supervisors met in a regular session on February 17, 2020, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson, Beaulieu, Melstad, Shorma (on the telephone to start and then in person at 7:30) and Ms. Shanafelt. Also present was: Mr. Jesse, of Crary Law Firm, counsel for the CID, Ms. Fennel, of *North Sioux City/Dakota Dunes Times* and Dakota Dunes resident, Larry Wiese. Employees present were: Dooley and Hoffman.

1. PLEDGE OF ALLEGIANCE

Chairman Beaulieu led the recital of the Pledge of Allegiance.

2. APPROVAL OF JANUARY 20, 2020 REGULAR MEETING MINUTES

A motion was made by Mr. Melstad and seconded by Mr. Anderson to approve the minutes of the January 20, 2020 regular meeting.

Motion passed 5-0.

3. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Shanafelt and seconded by Mr. Anderson to accept the January 2020 financial statements and vouchers payable in the amount of \$159,442.26

Motion passed 5-0.

4. NEW BUSINESS

- 2019 CERTIFICATION OF COMPLIANCE WITH RATE COVENANT

A motion was made by Ms. Shanafelt and seconded by Mr. Melstad to accept the 2019 Certificate of Compliance with Rate Covenant presented, which is required annually to certify debt coverage for the SRF Loan for the clear well project.

Motion passed 5-0.

#### 4. NEW BUSINESS CONTINUED

- EQUIPMENT PURCHASE/RENTAL

Following discussion, a motion was made by Mr. Shorma and seconded by Ms. Shanafelt to authorize Mr. Dooley to enter into the agreement with Sunbelt Rentals as per the pump quote provided. Mr. Dooley reported that charges only apply when the rental service is activated and the pumps are brought in on standby, with additional charges applied when pumps are put into use. In addition, the pricing is FEMA certified.

Motion passed 3-2. (Messrs. Melstad and Anderson voting nay)

Following discussion, a motion was made by Mr. Melstad and seconded by Mr. Shorma to authorize purchase with The Sand Master to purchase the skid steer attachment, sandbags and the speed loader kit as per the quote provided in the amount of \$12,510.63.

Motion passed 4-1. (Mr. Anderson voting nay)

- EAST PINEHURST SANITARY SEWER MANHOLE REPLACEMENT PROJECT

Following discussion, including the fact that zero bids were received for the project, a motion was made by Mr. Melstad and seconded by Mr. Anderson to authorize RP Constructors to proceed with the East Pinehurst sanitary sewer manhole replacement project, not to exceed \$122,636, the engineer's estimate presented.

Motion passed 5-0.

- PAY ESTIMATE #2 (FINAL) SPANISH BAY/PEBBLE BEACH RIVERBANK IMPROVEMENT PROJECT

A motion was made by Mr. Melstad and seconded by Ms. Shanafelt to table this item; a pay request is not ready at this time.

Motion passed 5-0.

- SPYGLASS STORM SEWER RELOCATION PROJECT PAY REQUEST #1

Following discussion, a motion was made by Mr. Shorma and seconded by Mr. Melstad to authorize pay estimate #1, in the amount of \$86,544.75, to RP Constructors. Total original estimate amount is \$97,526.

Motion passed 5-0.

#### 4. NEW BUSINESS CONTINUED

- 2020 INCENTIVE PLAN

Mr. Dooley presented the 2020 Incentive Plan, including goals for staff. This includes a comprehensive budget plan for capital items, a conservation plan to maintain current water supply, continue to work with Sioux City for a sister City agreement, change out another section of lights on I-29 to the LED lights, sidewalk projects, etc. Following discussion, a motion was made by Mr. Melstad and seconded by Mr. Anderson to accept the 2020 incentive program as presented by the personnel committee. The Board would like to have June and September and year-end updates on progress.

Motion passed 5-0.

- SIOUXLAND CHAMBER WASHINGTON CONFERENCE

Per discussion, no one will be attending this year's conference.

#### 5. OTHER

Mr. Dooley reported that Representative David Anderson presented with support from Representative Kevin Jensen and Senator Bolin, HB-1061, which was passed. This new law allows improvement districts to be included for exempt license plates for vehicles.

Mr. Dooley presented the National Weather Service's 2020 Spring Flood Outlook.

Mr. Weise discussed long-term goals for Dakota Dunes, including the Dakota Dunes Community Association compared with Dakota Dunes Community Improvement District.

#### 6. EXECUTIVE SESSION – PERSONNEL/LEGAL MATTERS

A motion was made by Mr. Melstad and seconded by Ms. Shanafelt to move into an executive session to discuss personnel and legal matters.

Roll call was taken: Melstad – aye, Beaulieu – aye, Anderson – aye, Shanafelt – aye, and Shorma – aye. Motion passed 5-0. Also in attendance were Jesse, Dooley and Hoffman (for the beginning only).

A motion was made by Mr. Melstad and seconded by Mr. Anderson to move out of the executive session.

Roll call was taken: Melstad – aye, Beaulieu – aye, Anderson – aye, Shanafelt – aye, and Shorma – aye. Motion passed 5-0.

No action was take on legal matters.

6. EXECUTIVE SESSION – PERSONNEL/LEGAL MATTERS CONTINUED

On personnel matters, a motion was made by Mr. Shorma and seconded by Mr. Melstad to accept the resignation of Ms. Hoffman, effective March 31, 2020.

Motion passed 5-0.

A motion was made by Ms. Shanafelt and seconded by Mr. Melstad to authorize the District Manager to fill the position within the salary limits outlined in the 2020-2023 approved wage plan in consultation with the Personnel Committee.

Motion passed 5-0.

7. ADJOURNMENT

A motion was made by Ms. Shanafelt and seconded by Mr. Anderson to adjourn at 8:50 pm.

Motion passed 5-0.

Submitted by,  
Kim Hoffman, Secretary