

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
MARCH 16, 2020 - 7:00 P.M.
335 SIOUX POINT ROAD, SUITE 200

MINUTES

The Board of Supervisors met in a regular session on March 16, 2020, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Anderson, Beaulieu, Melstad, Shorma and Ms. Shanafelt (on the telephone from start to finish). Also present was: Mr. Jesse, of Crary Law Firm, counsel for the CID, Bart Connelly arrived at 7:15 from Connelly. Employees present were: Dooley, Hoffman and Tramp.

1. PLEDGE OF ALLEGIANCE

Chairman Beaulieu led the recital of the Pledge of Allegiance.

2. APPROVAL OF FEBRUARY 17, 2020 REGULAR MEETING MINUTES

A motion was made by Mr. Shorma and seconded by Mr. Anderson to approve the minutes of the February 17, 2020 regular meeting.

Motion passed 5-0.

3. PUBLIC COMMENT

No public present at meeting.

4. TREASURER/FINANCIAL REPORT

A motion was made by Mr. Anderson and seconded by Mr. Shorma to accept the February 2020 financial statements and vouchers payable in the amount of \$398,303.31

Motion passed 5-0.

5. NEW BUSINESS

- BART CONNELLY OF CONNELLY DEVELOPMENT, INC. PRESENTATION

Bart Connelly presented development plan for discussion purposes and to acquire feedback. Open for discussion no motion presented.

- PEBBLE BEACH SPANISH BAY RIVERBANK IMPROVEMENT PROJECT CHANGE ORDERS 2 & 3

Following discussion, a motion was made by Mr. Melstad and seconded by Mr. Anderson to accept the change orders as presented.

Motion passed 5-0.

5. NEW BUSINESS (CONTINUED)

- PEBBLE BEACH SPANISH BAY RIVERBANK IMPROVEMENT PROJECT PAY REQUEST #2

Following discussion, a motion was made by Ms. Melstad and seconded by Mr. Anderson to authorize payment #2 of \$4,303.97.

Motion passed 5-0.

- SPYGLASS STORM SEWER RELOCATION PROJECT CHANGE ORDER

Following discussion, a motion was made by Mr. Shorma and seconded by Mr. Melstad to accept the proposed change order to add \$19,662.72 for a check valve.

Motion passed 5-0.

- PAY REQUEST EAST PINEHURST MANHOLE REPLACEMENT PROJECT – PHASE 1 & PHASE 2

Following discussion, a motion was made by Mr. Melstad and seconded by Mr. Anderson to authorize payment for pay estimate #1 of \$43,053.38 and payment for pay estimate #2 \$47,457.53.

Motion passed 5-0.

6. OTHER

Mr. Dooley introduced Andrew Tramp to the board as Finance Officer with effective start date of 3/16/2020 (Kim Hoffman to resign on 3/31/2020).

Mr. Dooley and Mr. Melstad had a phone call with US Army Corps of Engineers in March to discuss projected runoff for March. Estimated runoff is expected to be higher, whereas there are concerns with wet soils from last month. So far we are optimistic with projection, as we have had a dry spedl and the frost is out of the ground.

Mr. Dooley discussed that 6 pumps have been reserved with Stan Houston through July at no cost.

Election Update: Mr. Melstad filed the only petition. After discussion, Mr. Shorma can be appointed at the next meeting on April 20, 2020.

Mr. Dooley discussed that major well repairs to water supply Well #3 are necessary and the well is under contract for \$40,000.00.

6. OTHER (CONTINUED)

Mr. Dooley discussed that the Bay Hill storm sewer Pump Station had a bad settlement last summer that finally exposed a broken pipe. Flow able concrete was poured in around the area. There are plans to complete this by the end of the week if weather cooperates. This is estimated to cost \$30,000.00 to \$50,000.00.

Mr. Dooley discussed the COVID-19 virus and situation. Mr. Dooley has talked with staff to work alone and drive separate vehicles. Mr. Dooley has also ensured that more chemicals for the water treatment facility have been ordered and has encouraged employees to maintain cleaning and disinfecting a high priority. Restrictions of people from entering the office may be applicable. Water operations to work separate shifts.

7. EXECUTIVE SESSION – PERSONNEL/LEGAL MATTERS

No executive session was held to discuss personnel or legal matters.

8. ADJOURNMENT

A motion was made by Mr. Melstad and seconded by Mr. Anderson to adjourn at 8:50 pm.

Motion passed 5-0.

Submitted by,
Andrew Tramp, Secretary