

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
APRIL 19, 2021 - 7:00 P.M.
HOLIDAY INN MEETING ROOM
885 COTTONWOOD LANE, DAKOTA DUNES

MINUTES

The Board of Supervisors met in a regular session on April 19, 2021, at 7:00 p.m., at Holiday Inn Meeting Room, 885 Cottonwood Lane, Dakota Dunes. Members present were: Messrs. Beaulieu, Melstad, Shorma, Ms. Shanafelt and Ms. Finzen. Also present were: Mr. Jesse, of Crary Law Firm, counsel for the CID. Employees present were: Jeff Dooley and Andrew Tramp.

1. PLEDGE OF ALLEGIANCE

Chairman Beaulieu led the recital of the Pledge of Allegiance.

2. APPROVAL OF MARCH 15, 2021 REGULAR MEETING MINUTES

A motion was made by Mr. Shorma and seconded by Mr. Melstad to approve the minutes of the March 15, 2021 regular meeting.

Motion passed 4-0.

3. OATH OF OFFICE FOR JANET FINZEN

Ms. Finzen read and signed Oath of Office.

4. PUBLIC COMMENT

No public present at meeting.

5. PUBLIC HEARING

- ORDINANCE 2021-01 AN ORDINANCE ADOPTING CHAPTER 7 UTILITIES; ARTICLE II. RATES AND CHARGES CODE; DIVISION 3 SEWER

Following a public hearing with no public comment, a motion was made by Mr. Melstad and seconded by Mr. Shorma to approve the second reading of Ordinance 2021-01 An Ordinance Adopting Chapter 7 – Utilities Article II Rate and Charges Code Division 3 Sewer Rate Adjustment.

Motion passed 5-0.

5. PUBLIC HEARING (CONTINUED)

- ORDINANCE 2021-02 AN ORDINANCE ADOPTING CHAPTER 7 UTILITIES; ARTICLE II. RATES AND CHARGES CODE; DIVISION 2 WATER

Following a public hearing with no public comment, a motion was made by Ms. Finzen and seconded by Mr. Shorma to approve the second reading of Ordinance 2021-02 An Ordinance Adopting Chapter 7 – Utilities Article II Rate and Charges Code Division 2 Water Rate Adjustment.

Motion passed 5-0.

- INPUT ON ADOPTION OF WATER/SEWER USE MAP PER CHAPTER 7 – UTILITIES; SECTION 53

Following a public hearing with no public comment, a motion was made by Mr. Melstad and seconded by Ms. Shanafelt to adopt the Water/Sewer Use Map as presented as part of Chapter 7 – Utilities; Section 53.

Motion passed 5-0.

6. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Shanafelt and seconded by Mr. Shorma to accept the March 2021 financial statements and April 2021 vouchers payable in the amount of \$169,846.77.

Motion passed 5-0.

- RENEWAL OF 1ST FINANCIAL GENERAL FUND CD #4

Name of Bank	12 Month - 500,000 CD
1st Financial Bank USA	0.45%
Liberty National Bank SD	0.45%
Pioneer Bank	0.30%
Security National Bank SD	0.25%

Following discussion, a motion was made Mr. Melstad and seconded by Ms. Shanafelt to reinvest the \$500,000.00 Certificate of Deposit (CD) with 1st Financial Bank, with the highest interest rate of 0.45% for a 12 month term. The CD will be quoted by all banks again as it renews in 12 months. \$28,000 will be cashed from the CD that matured and deposited in the General Fund Money Market Account with Security National Bank.

Motion passed 5-0.

7. NEW BUSINESS

- BID AWARD DAKOTA DUNES BLVD PROJECT

Following discussion, a motion was made by Ms. Shanafelt and seconded by Ms. Finzen to award the bid to the lowest responsible bidder Mark Albenisius Inc to not exceed \$55,962.50 for Dakota Dunes Blvd Project. There were no other bidders but the project fell within Engineers Estimate.

Motion passed 5-0.

- AMENDMENT TO BUDGET FOR ADDITIONAL STREET REPAIRS

Following discussion, a motion was made by Mr. Shorma and seconded by Ms. Shanafelt to amend and increase the Street Repairs budget by \$118,062.00 from original budget amount of \$83,000.00 to an amended budget amount of \$201,062.00 to accommodate additional street repairs as presented.

Motion passed 5-0.

- SNOW PLOW PURCHASE

Following discussion, a motion was made by Ms. Finzen and seconded by Mr. Melstad to award the bid to the lowest responsible bidder Sanitation Products Inc to not exceed \$159,676.00 for the purchase of a Snow Plow Truck that includes the plow and highway sander. The Equipment was budgeted at \$160,000.

Motion passed 5-0.

- SHAY ROAD INFRASTRUCTURE

Following discussion, a motion was made by Mr. Shorma and seconded by Mr. Melstad to approve the plat and infrastructure contingent upon the pending revisions and a written approval from Big Sioux Township and North Sioux City for access to their respective roadways per the plan.

Motion passed 5-0.

8. OTHER

- Mr. Dooley reported to the Board that he will meet with the City of Sioux City on May 5th, 2021 to discuss details of the Bike Bridge connecting the Sioux City Bike Trail to Dakota Dunes.
- Mr. Dooley reported that contracts for the East and West Sewer By-pass are signed.
- Mr. Dooley reported that Riverside Manhole Project is completed.
- Mr. Dooley reported that the drone work for aerial survey is complete and data is being

processed for High Resolution Imaging.

8. OTHER (CONTINUED)

- Mr. Dooley will have proposals from HDR to discuss at the next board meeting on May 17th, 2021.

9. EXECUTIVE SESSION

A motion was made by Ms. Shanafelt and seconded by Mr. Melstad to move into an executive session to discuss contractual matters.

Roll call was taken: Beaulieu – aye, Melstad – aye, Shanafelt – aye, Shorma – aye, Finzen – aye. Motion passed 5-0. Also in attendance were Jesse, Dooley and Tramp.

A motion was made by Ms. Shanafelt and seconded by Mr. Melstad to move out of the executive session.

Roll call was taken: Beaulieu – aye, Melstad – aye, Shanafelt – aye, Shorma – aye, Finzen – aye. Motion passed 5-0.

No actions were taken on contractual matters.

10. ADJOURNMENT

A motion was made by Ms. Shanafelt and seconded by Ms. Finzen to adjourn at 8:31 pm.

Motion passed 5-0.

Submitted by,
Andrew Tramp, Secretary