

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
MAY 17, 2021 - 7:00 P.M.
335 SIOUX POINT ROAD, SUITE 200

MINUTES

The Board of Supervisors met in a regular session on May 17, 2021, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Beaulieu, Melstad, Shorma, Ms. Shanafelt and Ms. Finzen. Also present were: Mr. Jesse, of Crary Law Firm, counsel for the CID. Employees present were: Jeff Dooley and Andrew Tramp.

1. PLEDGE OF ALLEGIANCE

Chairman Beaulieu led the recital of the Pledge of Allegiance.

2. APPROVAL OF APRIL 19, 2021 REGULAR MEETING MINUTES

A motion was made by Mr. Melstad and seconded by Mr. Shorma to approve the minutes of the April 19, 2021 regular meeting.

Motion passed 5-0.

3. PUBLIC COMMENT

No public present at meeting.

4. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Finzen and seconded by Ms. Shanafelt to accept the April 2021 financial statements and May 2021 vouchers payable in the amount of \$254,553.24.

Motion passed 5-0.

5. NEW BUSINESS

- COMMERCIAL PEDESTRIAN TRAIL PLAN CONCEPT

Following discussion, a motion was made by Ms. Shanafelt and seconded by Mr. Melstad to approve the Commercial Pedestrian Trail Plan Concept as presented.

Motion passed 5-0.

5. NEW BUSINESS (CONTINUED)

- PARKING ON COURTYARD DRIVE

Following discussion, the board directed Mr. Dooley to talk with the trucking companies and the manager of the apartment complex about a Semi parking on Court Yard Drive. If the problem is not resolved by next meeting, it will be further discussed at that time.

- SIGNATURE AUTHORIZATION FOR STREET SWEEPER LEASE

Following discussion, a motion was made by Mr. Melstad and seconded by Ms. Shanafelt to authorize Mr. Dooley to sign the Certificate of Incumbency and necessary documents for the street sweeper lease with CapFirst Equipment Finance, Inc.

Motion passed 5-0.

- WINGED FOOT PRELIMINARY PLAT AND CONSTRUCTION PLANS

Following discussion, a motion was made by Mr. Melstad and seconded by Ms. Shanafelt to table the Winged Foot Preliminary Plat and Construction Plans.

Motion passed 5-0.

Following discussion, a motion was made by Mr. Shorma and seconded by Ms. Shanafelt to amend the tabling of Winged Foot Preliminary Plat and Construction Plans to table the Winged Foot Preliminary Plat and Construction Plans until complete construction plans and documentation can be provided for the project.

Motion passed 4-1 (Messrs. Melstad voting nay)

6. OTHER

- Mr. Tramp reported that the 2020 audit is ongoing and the auditors have a target completion of audit work to be finish near the end of June 2021.
- Mr. Dooley reported to the Board that the East and West Sewer Station By-pass work will begin within the next two weeks
- Mr. Dooley discussed the process of the bike path overlay project.
- Mr. Dooley reported that there was an incident at Prairie Park regarding a man attempting to lure kids to his house. Cameras were active at the park at the time of the incident and the Sheriff's Department is looking into the incident.

7. EXECUTIVE SESSION – CONTRACTUAL MATTER

A motion was made by Mr. Melstad and seconded by Ms. Shanafelt to move into an executive session to discuss contractual matters.

Roll call was taken: Beaulieu – aye, Melstad – aye, Shanafelt – aye, Shorma – aye, Finzen – aye. Motion passed 5-0. Also in attendance were Jesse, Dooley and Tramp.

A motion was made by Ms. Shanafelt and seconded by Ms. Finzen to move out of the executive session.

Roll call was taken: Beaulieu – aye, Melstad – aye, Shanafelt – aye, Shorma – aye, Finzen – aye. Motion passed 5-0.

No actions were taken on contractual matters.

8. ADJOURNMENT

A motion was made by Ms. Shanafelt and seconded by Mr. Melstad to adjourn at 8:06 pm.

Motion passed 5-0.

Submitted by,
Andrew Tramp, Secretary