

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
JULY 17, 2023 - 6:00 P.M.
WELCOME CENTER
335 SIOUX POINT ROAD, DAKOTA DUNES, SOUTH DAKOTA

MINUTES

The Board of Supervisors met in a regular session on July 17, 2023, at 6:00 p.m., at Welcome Center, 335 Sioux Point Road, Dakota Dunes. Members present were: Messrs. Beaulieu, Wetz, Ms. Shanafelt and Ms. Finzen. Members not present were: Mr. Shorma. Also present were: Mr. Jesse, of Cray Law Firm, counsel for the CID. Employees present were: Jeff Dooley and Andrew Tramp.

1. PLEDGE OF ALLEGIANCE

Chairman Beaulieu led the recital of the Pledge of Allegiance.

2. AMENDMENT OF AGENDA

A motion was made by Ms. Finzen and seconded by Mr. Wetz to amend the agenda to include Mark Albenesius, Inc Change Order No 1 – Water Main Looping & Sanitary Sewer Extension Project Number 10354410

Motion passed 4-0.

3. DECLARATION OF CONFLICTS OF INTERESTS

No conflicts of interest were presented.

4. APPROVAL OF JUNE 20, 2023 REGULAR MEETING MINUTES

A motion was made by Mr. Wetz and seconded by Ms. Finzen to approve the minutes of the June 20, 2023 regular meeting.

Motion passed 3-0. Ms. Shanafelt abstained from the motion.

4. PUBLIC COMMENT

No public present at meeting.

5. TREASURER/FINANCIAL REPORT

A motion was made by Mr. Shorma and seconded by Mr. Wetz to accept the June 2023 financial statements and July 2023 vouchers payable in the amount of \$358,518.45.

Motion passed 4-0.

6. NEW BUSINESS

- FIRST AMENDMENT TO PURCHASE AND SALE OF SALE OF LEASE AND SUCCESSOR LEASE AGREEMENT – WATER TOWER LEASE

Following discussion, a motion was made by Ms. Shanafelt and seconded by Ms. Finzen to approve First Amendment to Purchase and Sale of Sale of Lease and Successor Lease Agreement – Water Tower Lease.

Motion passed 4-0.

- DISCUSSION: BILLING CLERK / ASSISTANT FINANCE OFFICER POSITION

Mr. Dooley reported that Tina Nearman notified him that she will be resigning from the Billing Clerk position effective August 4, 2023. The board gave direction to pursue interviews with candidates via Indeed and working with local staffing agencies to fill the position. The board also recommended staff to reach out to Tyson employees who were laid off due to the closing of Tyson's Corporate Office.

- MARK ALBENESIUS, INC CHANGE ORDER NO 1 – WATER MAIN LOOPING & SANITARY SEWER EXTENSION PROJECT NUMBER 10354410

Following discussion, a motion was made by Ms. Shanafelt and seconded by Ms. Finzen to approve the Mark Albenesius, Inc Change Order No 1 – Water Main Looping & Sanitary Sewer Extension for an addition of \$13,950.00.

Motion passed 4-0.

7. EXECUTIVE SESSION – ECONOMIC DEVELOPMENT AND PERSONNEL

A motion was made by Ms. Shanafelt and seconded by Ms. Finzen to move into an executive session at 6:28 p.m. to discuss economic development and personnel.

Roll call was taken: Beaulieu – aye, Shanafelt – aye, Finzen – aye, Wetz – aye.
Motion passed 4-0. Also in attendance were Jesse, Dooley and Tramp.

A motion was made by Ms. Finzen and seconded by Mr. Wetz to move out of the executive session at 6:43 p.m.

Roll call was taken: Beaulieu – aye, Shanafelt – aye, Finzen – aye, Wetz – aye.
Motion passed 4-0.

No actions were taken on economic development.

6. NEW BUSINESS (CONTINUED)

Following discussion, Jeff Dooley submitted his resignation to pursue other interests to the Board and a motion was made to accept Jeff Dooley's resignation from District Manager effective as of September 1, 2023.

Motion passed 4-0.

Following discussion, a motion was made by Mr. Wetz and seconded by Ms. Finzen to move the August 21, 2023 regular board meeting to August 28, 2023.

Motion passed 4-0.

8. OTHER

- Ms. Shanafelt reported that the Dakota Dunes Community Association has formed a Finance Committee and would like to meet with the Dakota Dunes CID Finance Committee to collaborate.

9. ADJOURNMENT

A motion was made by Ms. Finzen and seconded by Mr. Wetz to adjourn at 6:48 pm.

Motion passed 4-0.

Submitted by,
Andrew Tramp, Secretary