

DAKOTA DUNES COMMUNITY IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS REGULAR MEETING
DECEMBER 21, 2020 - 7:00 P.M.
335 SIOUX POINT ROAD, SUITE 200

MINUTES

The Board of Supervisors met in a regular session on December 21, 2020, at 7:00 p.m., at 335 Sioux Point Road, Suite 200. Members present were: Messrs. Beaulieu, Melstad and Ms. Shanafelt. Not present were Messrs. Anderson and Shorma. Also present were: Mr. Jesse, of Cray Law Firm, counsel for the CID, Rod Lieber & Jordan Rozeboom of Lieber Construction, Inc. Employees present were: Jeff Dooley and Andrew Tramp.

1. PLEDGE OF ALLEGIANCE

Chairman Beaulieu led the recital of the Pledge of Allegiance.

2. APPROVAL OF NOVEMBER 16, 2020 REGULAR MEETING MINUTES

A motion was made by Mr. Melstad and seconded by Ms. Shanafelt to approve the minutes of the November 16, 2020 regular meeting.

Motion passed 3-0.

3. EXECUTIVE SESSION – ECONOMIC DEVELOPMENT

A motion was made by Ms. Shanafelt and seconded by Mr. Melstad to move into an executive session to discuss economic development.

Roll call was taken: Beaulieu – aye, Melstad – aye, Shanafelt – aye. Motion passed 3-0. Also in attendance were Jesse, Dooley, Tramp, Rod Lieber and Jordan Rozeboom.

A motion was made by Mr. Melstad and seconded by Ms. Shanafelt to move out of the executive session.

Roll call was taken: Beaulieu – aye, Melstad – aye, Shanafelt – aye. Motion passed 3-0.

No actions were taken on economic development matters.

4. TREASURER/FINANCIAL REPORT

A motion was made by Ms. Shanafelt and seconded by Mr. Melstad to accept the November 2020 financial statements and December vouchers payable in the amount of \$200,412.81.

Motion passed 3-0.

4. TREASURER/FINANCIAL REPORT (CONTINUED)

- APPROVAL OF THE 2020 CREDIT TO TYSON FOODS FOR THE COOLING TOWER SEWER USAGE OF \$5,302.50

A motion was made by Ms. Shanafelt and seconded by Mr. Melstad to approve the annual sewer credit to Tyson Foods in the amount of \$5,302.50 for the cooling tower.

Motion passed 3-0.

- APPROVAL OF WRITE-OFFS FOR DELINQUENT ACCOUNTS IN THE WATER & SEWER FUNDS

This item has been tabled until the next meeting on January 18, 2021.

5. PUBLIC COMMENT

No public comment presented at meeting.

6. NEW BUSINESS

- PROPOSAL FROM CAP FIRST EQUIPMENT FINANCE STREET SWEEPER LEASE PER 2021 GENERAL FUND BUDGET

Following discussion, a motion was made by Mr. Melstad and seconded by Ms. Shanafelt to accept and approve the proposal from Cap First Equipment to lease a street sweeper for a 5 year lease term with annual payments of \$46,731 totaling \$233,655.00, with an option to purchase the street sweeper at the end of lease term.

Motion passed 3-0.

- DRAFT OF WATER AND SEWER USE PLAN (DISCUSSION)

Mr. Dooley discussed a draft of the water and sewer use plan, this will be discussed further at a future board meeting and adoption considered after a public hearing.

- FINAL DRAFT OF 2021 SEWER OPERATIONAL AND CAPITAL BUDGET

Following discussion, the sewer operational budget includes a \$0.24 per 1000 gallons sewer rate increase to follow Sioux City's rate increase along with an increase in the base rate from \$15 to \$16 for residential customers and \$30 to \$32 for commercial customers to begin July 1, 2021, a motion was made by Ms. Shanafelt and seconded by Mr. Melstad to approve the 2021 sewer operational and capital budget with amended rate structure.

Motion passed 3-0.

6. NEW BUSINESS (CONTINUED)

- FINAL DRAFT OF 2021 WATER OPERATIONAL AND CAPITAL BUDGET

Following discussion, a motion was made by Mr. Melstad and seconded by Ms. Shanafelt to approve the 2021 water operational and capital budget without a rate increase.

Motion passed 3-0. The Board requested further review of rates at future meetings

7. OTHER

Mr. Dooley reported to the Board a meeting with the City of Sioux City regarding a potential pedestrian bridge across the Big Sioux River. The City of Sioux City wants to conduct a feasibility analysis for planning purposes for both sides to consider.

8. EXECUTIVE SESSION – PERSONNEL/WAGE PLAN

A motion was made by Ms. Shanafelt and seconded by Mr. Melstad to move into an executive session to discuss personnel/wage plan matters.

Roll call was taken: Beaulieu – aye, Melstad – aye, Shanafelt – aye. Motion passed 3-0. Also in attendance were Jesse and Dooley.

A motion was made by Ms. Shanafelt and seconded by Mr. Anderson to move out of the executive session.

Roll call was taken: Beaulieu – aye, Melstad – aye, Shanafelt – aye. Motion passed 3-0.

In open session, a motion was made by Mr. Melstad and seconded by Ms. Shanafelt to approve the wage plan as presented with an overall average wage increase of 3.6% percent for 2021 and an incentive pool of \$22,187.73 for 2020 work.

Motion passed 3-0.

9. ADJOURNMENT

A motion was made by Mr. Melstad and seconded by Ms. Shanafelt to adjourn at 9:20 pm.

Motion passed 3-0.

Submitted by,
Andrew Tramp, Secretary